

## Guidelines for Psychology Majors Considering an Academic Internship

**Department Internship Coordinator:** Dr. Hal Miller

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**Prerequisites:** Psych 111, 210, at least 9 hours of 300-level coursework (including concurrent enrollment)

### Steps for Obtaining an Internship:

1. Determine what branch of psychology you wish to focus on for your internship. Your focus should be related to the area of psychology you wish to pursue after your undergraduate education.
  - a. Social Psychology (including I/O psychology)
  - b. Clinical Psychology (including prevention, intervention, and treatment)
  - c. Developmental Psychology (including education)
  - d. Behavioral Psychology
2. Use the internship website ([http://www.intern.byu.edu/HTML/Student\\_resources.htm](http://www.intern.byu.edu/HTML/Student_resources.htm)) to search internet databases or request a list from the psychology internship office (email: [psychinternship@byu.edu](mailto:psychinternship@byu.edu)) to explore internship possibilities in your field of choice. Be sure to look into each of the providers you choose and find out as much as you can about the type and quality of experience you will receive, as well as the reputation of each provider.
3. Make contacts, apply for and secure a position.
4. Contact Dr. Miller to obtain formal approval for the position to count as an academic internship ([harold\\_miller@byu.edu](mailto:harold_miller@byu.edu); 801.422.8939).
5. **Fill out the necessary paperwork** (contact the psychology internship office – [psychinternship@byu.edu](mailto:psychinternship@byu.edu) – to complete this step):
  - a. Student agreement: must be filled out and signed by the intern, then signed by the internship coordinator.
  - b. Master Agreement: we can determine whether a formal agreement exists between the provider and BYU. If one does not, a master agreement and experience information sheet must be filled out by the provider.
6. Register for the class (Psych 399R). This can be done only with an add card, signed by the internship coordinator (Dr. Miller), and after the preceding steps have been completed.

### For those wishing the use their current job as an internship:

This is a possibility as long as:

1. Your job is related to the field of psychology
2. You obtain formal approval from Dr. Miller for the position to count toward academic credit (see step 4 above)
3. You **fill out the necessary paperwork** and register for the course

\* University policy prohibits summer sales positions from counting for internship credit.