

# Parking Service Pass

If you need to park by the KMBL for a short time period for loading or unloading things into/out of your car or something else, you can ask Jalene to borrow the blue service pass.

## BYU PARKING OFFICE SERVICE PERMIT AGREEMENT

By accepting this Service Permit the department or company, as represented by the person signing for the permit, agrees to the following policies and procedures:

1. Service Permits are valid for 30 minutes in designated service stalls.
2. Service stalls are for loading and unloading heavy materials only.
3. Visitors, guests, speakers, presenters, friends, and/or Vendors may NOT use your Service Permit. If you have people coming on campus for any of these reasons contact Parking Services and we will work with you to make sure their parking needs are met.
4. Sales representatives are to use the Visitor lots.
5. Your department/company assumes responsibility for any citations issued against the user of the Service Permit. There will be no exceptions.
6. In the event that a parking citation is received, it must be resolved according to the instruction on the reverse side of the citation. No exceptions.
7. Permits should be checked out on an as-needed basis and not permanently issued to an individual.
8. Employees/Students may not use the Service Permit to park on campus as a regular permit, to park during their scheduled class time, or to park closer to offices where they may be employed.
9. Misuse of Service Permit will result in the forfeiture of the privilege. No refunds will be given. The fine for misusing the service permit is \$200.
10. Lost or stolen permits may be replaced upon review. A replacement charge will be assessed.

Questions??? Call BYU Parking Services at 801-422-3906

