

Emergency Evacuations & Drills

When Alarm Sounds

1. Go to the assigned meeting location (see below). Teachers direct students from KMBL classrooms to grassy area in front of JSB. All other faculty (not teaching at time of drill/emergency) and office personnel go to their assigned meeting location (see below). Do NOT use the elevators; use the stairs.
2. Chair/chair secretary will clear everyone from their department floor and then report to Risk Management about who is or is not accounted for.
3. Wait for the All Clear sign from Electric Shop (alarm stops) before re-entering the KMBL. After drills, students are released to go to the devotional. After actual emergencies/disasters, students are released to their student ward.

Note: Evacuation floor plans are found at the classroom podiums on the 2nd floor. Faculty need to familiarize themselves and their students with the exit plan. Also, please remember to take drills seriously as it is training for if we actually do have an emergency.

Assigned Meeting Location

Please go to the assigned meeting location whether it be a drill or a true emergency.

1. Indian Statue by HBLL: Anthropology, Political Science, Redd Center, Am. Heritage, Dean's Office 9th floor
2. McKay Building North Parking Lot: **Psychology**, Neuroscience, Geography Advisement Center
3. Grassy Area in front of JSB: Computer Support and all **KMBL Students**